

**MEETING OF THE NHERI USER FORUM COMMITTEE**  
**November 17, 2023**

**MINUTES**

Attending: Idil, Wei, Mohammad, Antonio, David, Yazen, Sara, Stephanie Paal,  
Stephanie Pilkington

1. Approval of meeting minutes from October 16, 2023.

Wei makes a motion to approve, Yazen seconds. Approved.

2. Report from Graduate Students Council

No updates

3. Report from User Satisfaction Survey committee

The draft of the report was circulated, and Maggie looks forward to receiving feedback in advance of December 1<sup>st</sup> from anyone who is interested and able to do so.

Antonio- it will be great to have a section on action items in the report. Mohammad will send the message to Maggie.

4. Report from NCO representatives

In the Nov. 3 meeting Wei gave a brief update on the User Satisfaction Survey. The NCO asked for a brief presentation. We should provide feedback to Maggie before she presents the updates to NCO.

Science Plan has been released. Here is the link: <https://doi.org/10.17603/ds2-abbs-0966>

Application deadline for Summer Institute is February 25<sup>th</sup> 2024. The Summer Institute dates are June 12-14<sup>th</sup> 2024.

GSC will have an executive meeting soon and possible elections.

UF membership: Claudia will step down. We should discuss if we will add a new member to replace her.

Mohammad- More people may step down in summer. After summer, we should make a decision on membership.

5. Report from ECO representatives

Discussions were mainly on how to improve mentoring of REU students and grad students. REU deadline can be found here: <https://doi.org/10.17603/ds2-abbs-0966>

6. Report from Facilities Scheduling representatives

No updates.

7. Report from Technology Transfer representatives

The committee did not have an official meeting.

Database search for awards is in progress. DesignSafe is working on it.

DesignSafe is also working on a model for technology transfer to the industry. They are working on an open source seismic downtown model for that purpose.

8. Report from Communication and Outreach Subcommittee

It will be great if someone from the UF chairs this subcommittee and take Stephanie Pilkington's position. Claudia is the only other member who is in UF and in the subcommittee. We are asking for volunteers from UF to join the subcommittee and be the chair. Someone, who is active in social media will be great. The committee meets once a month, mainly discusses social media accounts but also tracks conferences.

Stephanie will help the new chair to navigate and help with the transition.

Yazen volunteered to be the next chair of the subcommittee. He will attend the January meeting and then make a decision. Mohammad may join that later too, after he steps down from the UF chair position.

The SimCenter is doing a symposium in February.

9. Other discussions

Action item: All members, please respond to Maggie's request to give feedback to User Satisfaction Survey.

UF will not meet in December.

Adjourned at 9:27 am.