NGSC: EXECUTIVE COMMITTEE MEETING AGENDA

Date: Apr 1, 2022  Time: 11:00 am CST  Location: ZOOM

Meeting Start: 11:00 AM CT

- Initial Announcements from President:
  - Updated the bios on NHERI GSC website.
  - Email Holly and Niko with an updated bio by Wednesday 4/6/22.
  - Logo has been updated
- Previous minutes approved.
- Attendance for the meeting is as follows:

<table>
<thead>
<tr>
<th>Executive Position</th>
<th>Name</th>
<th>Attendance Y/N</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Holly Davies</td>
<td>Y</td>
</tr>
<tr>
<td>Vice President</td>
<td>Emmaleah Jones</td>
<td>Y</td>
</tr>
<tr>
<td>Secretary</td>
<td>Jordan Nakayama</td>
<td>Y</td>
</tr>
<tr>
<td>Vice Secretary</td>
<td>Nel Rodriguez Sepulveda</td>
<td>Y</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Elliot Nichols</td>
<td>Y</td>
</tr>
<tr>
<td>Vice Treasurer</td>
<td>Edwin Rajeev</td>
<td>Y</td>
</tr>
<tr>
<td>Chair Workshop &amp; Mentoring</td>
<td>Jasmine Bekkaye</td>
<td>Y</td>
</tr>
<tr>
<td>Vice-Chair Workshop &amp; Mentoring</td>
<td>Olanfayi Afolayan</td>
<td>Y</td>
</tr>
<tr>
<td>Chair Diversity, Equity, &amp; Inclusion</td>
<td>Maggie Webb</td>
<td>N</td>
</tr>
<tr>
<td>Vice-Chair Diversity, Equity, &amp; Inclusion</td>
<td>Harman Singh</td>
<td>Y</td>
</tr>
<tr>
<td>Chair Research</td>
<td>Taylor Heath</td>
<td>Y</td>
</tr>
<tr>
<td>Vice-Chair Research</td>
<td>Hamed Tohidi</td>
<td>N</td>
</tr>
<tr>
<td>Chair Networking &amp; Community</td>
<td>Saman Khedmatgozar</td>
<td>Y</td>
</tr>
<tr>
<td>Vice-Chair Networking &amp; Community</td>
<td>Paola Rivera Gonzalez</td>
<td>Y</td>
</tr>
<tr>
<td>Chair Membership</td>
<td>Faith Nnenanya</td>
<td>Y</td>
</tr>
<tr>
<td>Vice-Chair Membership</td>
<td>Sasan Dolati</td>
<td>Y</td>
</tr>
<tr>
<td>Chair Technology &amp; Communication</td>
<td>Niko Grisel Todorov</td>
<td>Y</td>
</tr>
<tr>
<td>Vic-Chair Technology &amp; Communication</td>
<td>Edwin Rajeev</td>
<td>Y</td>
</tr>
</tbody>
</table>

- Treasurer’s Report:
  - Preliminary poll for conferences and workshops of interest for NHERI to provide funding to students for. This poll will direct the Treasurer in determining the funding interests for future conferences/workshops.
  - Email additional conferences or meetings for feedback to Elliot, Robin, and Edwin.
  - Robin will work on funding from NSF
- Updates from communication’s team:
  - Need to update committee bios to third person, first tense for things to accomplish/ past tense for things already accomplished (submit by 4/6/22).
  - Social media channels active – LinkedIn Group (NGSC), Instagram, YouTube, Facebook, Twitter
  - Redesigning the NHERI GSC website
  - All announcements or additions to calendars that members would like to make must go through the communications team.
- Calendars:
Two calendars available: workshops and events (to add to calendar email Niko) WWW – add edit events to calendars
- Need to decide whether to place Conference calendar in the workshops page of the website
- Discussed adding a conference calendar button on the website.

Website landing page:
- Rotates every 4-6 weeks – what do we want to feature on the landing page? Speakers, members, both?
- Give a tour of the website at the general meeting.

Not possible to announce meetings through disaster list-serve. People interested in attending the meetings NEED to be registered.

Hackathon: DesignSafe and SimCenter sponsored, last year and PhD students, mentor a team project, EVERYONE create a team and participate, either all virtual, 27-29 July, mentoring would be in person and funded (arrive the 26th), review details on website. Go to research breakout room for more details at the general body meeting.

NHERI Updates:
- Sent out an updated slide deck with logos – sent to Holly
- We have been asked to refer to the group as “NHERI GSC”, not “NGSC”
- Excel Sheet is available for signing up possible speakers and ideas for research breakout rooms on the OneDrive so that we can plan for future meetings

AOB:
- Geodesign conference by ESRI, geography with datamining, GIS with architecture and building engineering and modeling. Emmaleah has details. April 11&12th.
- Communications teams look at https://www.donut.com/ for networking and building community.
- Incentives for joining NHERI GSC from the membership chair:
  - Competitions with monetary value
  - Robin reach out to faculty to reach out to students to get to more students
  - Working with communications team for advertisements
  - One-on-one for exec to reach out to fellow students to build memberships
  - Reach out to leadership of student orgs to build membership
  - In general meetings – any new members send out new membership welcome letter
- Draft a letter from the membership committee to build membership.
- Listservs available on LinkedIn for schools to push out our letter.
- On letter and flier include a QR code to the website.
- New members breakout room with a membership chair in the room or having new members come in for introductions 15 min before the general meeting.
- Introductions channel on slack.
- Put NHERI GSC email everywhere – website, emails, social media

Need to continuously report faulty emails to keep the email list “clean”.

Building Hackathon teams
- Use the Computational Modeling research group as a meeting place for those interested.
• Next speaker ideas:
  o David Roueche – StEER Co-Pi
  o Niko – HAZUS

Meeting Close: 11:56 AM CT