MEETING OF THE NHERI USER FORUM COMMITTEE
June 23, 2023

MINUTES
Attending: (in person)-Mohammad, Wei, Esteban, Antonio, Maggie, Kameshwar, Claudia
Online- Stephanie Paal

1. Approval of meeting minutes from May 15, 2023.
   Wei moves, Mohammad seconds, approved.

2. Report from Graduate Students Council
   There was a request that day from the NHERI UF to include in the initial survey necessary to become a member of the GSC a question about whether or not the graduate student has used NHERI facilities.

3. Report from User Satisfaction Survey committee
   a. Maggie will speak about additional strategies for soliciting survey responses
   This year first week we received about 20 responses. Additonal emails and follow ups resulted in additional 19 responses.
   We tried using DesignSafe in the past. It was effective.
   We should have a discussion on how Maggie’s time should be allocated.
   Mohammad: GSC can also help us solicit more responses.
   Wei: The questions sent to students and PIs are different. We don’t need to separate these.
   Maggie: This was discussed in April. There is value in seeing how grad students and PIs respond to the same questions, especially related to available resources.
   We need a cohesive way to do the exit survey for each facility.

4. Report from NCO representatives
   Wei attended the last meeting on June 2. He gave a general background on UF and the main discussion was on the Science Plan. The report is finished.

5. Report from ECO representatives
   No updates.

6. Report from Facilities Scheduling representatives
   The last meeting was in person at Oregon State University. The NHERI scheduling and
operations coordinator and facilities representative visited the wood structures laboratory and collected some wood samples from the last three-story building dynamic experiment to be used in future dissemination events (booth at conferences, education purposes, etc). They also visited the Hinsdale hydraulic lab and got updates on the next experimental campaign at the flume (how mangroves can mitigate the effects of storm and tsunami waves on coastal communities), and future setup for the basin. Updates on the next stage of the tall building experiment from the PI that will take over the next stage of the experiment in San Diego shaking table. The next stage will be led by a OSU professor.

7. Report from Technology Transfer representatives
   No updates.

8. Report from Communication and Outreach Subcommittee
   The NHERI twitter accounts are coordinated to have weekly spotlights and unannounced posts. The subcommittee takes into account language and hashtags used to maximize the visibility of the accounts.

A discussion was conducted about the potential of using social media to advertise the users survey. Maggie show interest in attending the next subcommittee meeting. Claudia will add Maggie to the mailing list and will introduce her in the next meeting.

Julio Ramirez asked the metrics of the twitter accounts and respective posts. The data will be part of the NHERI evaluation reports.

9. Other discussions
   None. Meeting adjourned.