1. **Attendance and approval of November 2019 ECO Committee Meeting minutes**
   In attendance:
   - Chad Kusko – Lehigh University
   - Kurtis Gurley – University of Florida
   - Jamie Padgett – Rice University (DesignSafe-CI)
   - Patricia Clayton – The University of Texas at Austin
   - Pedro Lomonaco – Oregon State University
   - Lelli Van Den Einde – University of California, San Diego
   - Matt Shoettler – University of California, Berkeley (SimCenter)
   - Mohammad Khosravi – Montana State University (User Forum)
   - Adda Athanasopoulos-Zekkos – University of California, Berkeley (User Forum)
   - Karina I. Vielma – University of Texas at San Antonio (NCO)

2. **NHERI Summer Institute**
   a. Recruitment for 2020 Summer Institute
   b. Application to open Friday: [https://www.designsafe-ci.org/learning-center/summer-institute/application/](https://www.designsafe-ci.org/learning-center/summer-institute/application/)
   c. Review Summer Institute schedule
   d. June 29-July 1, 2020 @ San Antonio, TX

3. **NHERI REU Summer Program**
   a. REU recruitment open
      i. Email recruitment
      ii. Social media recruitment
   c. REU Research Symposium – University of Washington RAPID Facility, August 3-4, 2020

4. **Educational Materials & Event Announcements**
   a. Please submit educational lesson plans and/or other materials to be posted on the DesignSafe Learning Center.
   b. [https://www.designsafe-ci.org/learning-center/training/](https://www.designsafe-ci.org/learning-center/training/)
      i. UC San Diego Experimental Facility Joint Researcher Workshop with Lehigh and SimCenter – December 16-17, 2019
      ii. BIM, LiDAR and Unmanned Aircraft Systems for Earthquake Reconnaissance, January 22, 2020
      iii. Workshop on Artificial Intelligence in Natural Hazards Engineering, February 18-19, 2020
      iv. Performance-based Wind and Earthquake Design Frameworks for Tall Wood-concrete Hybrid Buildings, February 27, 2020
5. Adjourn